

Book Policy Manual
Section 900 Operations
Title Internal Review Board (IRB)
Number 917
Status New
Adopted July 25, 2017

Legal 24 P.S. 810
24 P.S. 321
24 P.S. 322
24 P.S. 323
24 P.S. 324
24 P.S. 325
24 P.S. 326
24 P. S. 327
U.S.C. 1232g

Purpose

The Board of Education desires to protect its students during any collection of information required as a condition to the receipt of grant or program funds, as well as during any research protocols or studies. Accordingly, the Board adopts the following policy in order to protect its students and staff as it relates to research or evaluation components.

Delegation of Responsibility

It is the purpose of this policy to make the Office of the Superintendent the clearinghouse for all requests to conduct research, grants and/or programs with research or evaluation components.

Authority

Although the Board has delegated responsibility for administration of requests to the Office of the Superintendent, the Board may choose to receive a monthly report on the status of all requests for clearance to conduct research.

Conflicts of Interest

No grant applications, programs, studies or proposals shall be submitted to the Plum Borough School District Internal Review Board (IRB) which will allow a Board member or employee to receive any compensation, remuneration, royalties or other monies for submitting and/or obtaining subsequent approval of programs/grants.

Nor shall any Board member or employee provide public claims, statements, endorsements or commentaries related to any IRB submissions (including those for grant applications, grants, programs, studies or proposals) for which they would receive any compensation, remuneration, royalties or other monies for such claims, statements, endorsements or commentaries related to any IRB submissions (including those for grant applications, grants, programs, studies or proposals). No grant applications, programs, studies or proposals shall be submitted to the IRB that will allow the benefactor or benefactors to sell or market products based upon information obtained from School District students, staff or parents/guardians.

The District Code of Ethics, shall be incorporated by reference into this policy, specifically the section concerning solicitation or acceptance of anything of value from a party doing business with the District or interested in doing business with the District.

Employee's Use of Copyrighted Materials/Consulting By An Employee are incorporated by reference into this policy, specifically the section concerning a Board employee serving as a consultant.

All Board members and employees shall comply with all state and federal laws prohibiting conflicts of interest including, but not limited to the Pennsylvania Public Official and Employee Ethics Act, and the conflict of interest provisions of the Public School Code of 1949.

Delegation of Responsibility

The Office of the Superintendent will aggregate all requests for study (IRB) and approve all grant applications prior to submission.

The Assistant to the Superintendent will select the annual IRB Committee, develop a review process, and formally vet and approve submissions prior to study or grant submission.

